

## **Agenda for Mass Transit Department Board Meeting**

Tuesday, January 13, 2009  
Council Chambers, City Hall  
1:00 P.M.

**A meeting of the Mass Transit Department Board will be held on Tuesday, January 13, 2009 at 1:00 p.m. in City Council Chambers, Second Floor, City Hall.**

### **CALL TO THE PUBLIC – PUBLIC COMMENT**

**This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.**

A sign-up form is available on line at <https://www.elpasotexas.gov/sunmetro/> for those who wish to sign up in advance of the meeting date and a sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by 1:00 p.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

### **AGENDA**

1. Discussion and action on the approval of the minutes for the Mass Transit Department Board Meeting on December 9, 2008 and the Special Mass Transit Department Board Meeting on December 16, 2008 (Action 09-01)
2. Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue purchase order(s) to Advanced Security Contractors, Inc., the sole source certified dealer and repair center for i3DVR, a closed circuit TV system, in order to purchase standardized equipment to enhance security at the East Side and Five Points Transit Terminals. (Action 09-02)

Department:	Sun Metro
Account No.:	60600011 – 508008 – 11637 – G600419
Funding Source:	Sun Metro Capital Grants-Major Office Equipment
Total Estimated Award:	\$72,637.00
Sole Source No.:	2009-103
Districts:	3 and 8

Contact person: Terrence Freiburg, Purchasing Manager, 541-4313.

3. Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue purchase order(s) to Vapor Bus International, the sole source provider of Bus Components for replacement parts and service for transit bus door systems currently used by Sun Metro. Total estimated three year award, \$210,000.00 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. (Action 09-03)

Department: Sun Metro  
Account No.: 60600015 – 503118 – 40348  
Funding Source: Mass Transit Inventory Purchases-Vehicle Maintenance  
Supplies-SM Inventory  
Total Estimated Award: \$210,000.00  
Sole Source No.: 2009-102  
Districts: All

Contact person: Terrence Freiburg, Purchasing Manager, 541-4313.

4. Director's report on:

- 4a. Operations to include 2008 On-Time Report and Missed Service Report Comparison for FY2006-FY2009;
- 4b. Customer Service Reports for Fixed Route and Paratransit;
- 4c. Maintenance Reports to include Road Calls reported for all units, for 91's, 93's, 94's and 400's and for 600's (from Dec. 1 – Dec. 31, 2008); Roadcall Comparison for Calendar Years 2006-2008; and Mechanical PMI Tracking 2008 (Fourth Quarter).
- 4d. Proposed Key Performance Indicators including Farebox Recovery Factors, System Info, Bus Operations and Paratransit.

### **EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES  
Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

**NOTICE TO THE PUBLIC:**

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department ((915) 533-1220) a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

**MASS TRANSIT AGENDAS ARE PLACED ON THE INTERNET EVERY FRIDAY AT THE FOLLOWING ADDRESS: <http://www.elpasotexas.gov>**

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